

EAGLES CUP DIVISION COORDINATORS

RESPONSIBILITIES

1. Meet with District Coordinator prior to March 1st and after July 6th.
2. Liaise with schools within the division.
3. Distribute equipment to schools.
4. Draw up fixtures and send to District Coordinator by March 1
5. Send results to District Coordinator.
6. Notify winning school of presentation procedure.

TIMELINE

- | | |
|--|---------------------|
| 1. Nominations by new schools to WAFC | Wednesday 22nd Feb |
| 2. PSFAC meeting | Wednesday 1st March |
| 3. Divisions finalised by District Coordinators | Friday 2nd March |
| 4. Division Coordinators meeting by | Tuesday 2nd April |
| 5. Season Launch | Wednesday 9th May |
| 6. Season commences | Friday 13th May |
| 7. Request form for presentations <i>must be</i> faxed | Monday 2nd July |
| 8. Season completed | Friday 6th July |
| 9. Presentations | Thursday 2nd August |
| 10. PSFAC meeting | November - TBC |

WHAT HAPPENS IF MY SCHOOL WINS ITS DIVISION?

- First it is important that you confirm your win with the District Coordinator.
- Notify the West Coast Eagles direct. Contact Chris Summers Ph: 9388 4585 Fax: 9381 5872
- Fill in the form on page 23 and fax it to the West Coast Eagles. Contact email details essential.
- Chris Summers will contact your school to confirm details of your presentation via email.
- Any queries contact Chris Summers (WCE) on 9388 4585 or Clayton Anderson (WAFC) on 9381 5599.
- **All requests for presentations must be FAXED back by Monday 2nd July. There will be no presentations allocated after this date. If you have not sent in your form by this date, the trophy will need to be collected from the West Coast Eagles.**

Attention: Chris Summers, West Coast Eagles

Fax: 9381 5872

EAGLES CUP DIVISION WINNER 2012

Division: WAFL District:

Division No. _____

School: _____

Address: _____

Contact Person: _____

Phone/Fax: _____

Email: _____

(Your visit will be confirmed by email)

| DATE | TIME |
|---------------------|---------|
| Thursday 2nd August | 12:30PM |

All requests for presentation need to be FAXED back By Monday 2nd July, 2012.

Presentations will be made on Thursday 2nd August @ 12.30pm ONLY. The Peel Region will have a separate date for visits, close to this time. It is important to provide a contact email address for prompt reply to your school's request.

**To be faxed by each division's winning school
direct to the West Coast Eagles on 9381 5872**